

**INOVA FAIRFAX MEDICAL CAMPUS  
GRADUATE MEDICAL EDUCATION POLICY**

---

**Institutional Policy on Residency Closure/Reduction in Force**

---

**I. Purpose**

To establish a policy for all post-graduate training programs at Inova Fairfax Medical Campus (“Hospital”) to state the intentions of the Hospital regarding the potential for reduction or elimination of the resident physician work force.

**II. Scope**

This policy will apply to all house officers participating in post-graduate training programs, whether accredited or non-accredited, at Inova Fairfax Medical Campus.

**III. Definitions**

“House Staff/House Officer” - refers to all interns, residents and fellows enrolled in a post-graduate training program.

“Program” – refers to any post-graduate training program.

**IV. Responsibilities and Requirements**

- A. In the event the Hospital and/or the Program is closed or discontinued, the Hospital (Sponsoring Institution) must inform the Graduate Medical Education Committee (GMEC), the Designated Institutional Official (DIO) and the house staff as soon as possible when it intends to reduce the size of or close one or more programs or when the Sponsoring Institution intends to close; and,
- B. In the event of such a reduction or closure, the Hospital (Sponsoring Institution) will either allow house staff already in the program(s) to complete their education or assist the house officer in enrolling in an ACGME-accredited program in which they can continue their education.
- C. This policy is stated in the Resident Agreement, section 3.11.